

**अंडमान तथा निकोबार प्रशासन**  
**Andaman & Nicobar Administration**  
**सूचना प्रौद्योगिकी विभाग**  
**Department of Information Technology**

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Dated 27.01.2021

**ORDER NO: 05**

In supersession of the Andaman & Nicobar Administration's Order No.28, dated 05.05.2015 and in line with Indian Telegraph Right of Way Rules 2016 notified vide GSR 1070(E) dated 15.11.2016, Indian Telegraph Right of Way (Amendment) Rules, 2017 notified vide GSR 407(E) dated 27.01.2017 Notification No GSR 624(E) dated 19.06.2017 notifying the table designating the officers for settling the disputes of their respective State / UT Government under Sub-Rule 1 of Rule 14 of the aforesaid Rules, the Hon'ble Lt. Governor of A&N Islands is pleased to Order the following to enable building up of telecom infrastructure in A&N islands:

- a. The Licensee / Registered IP-1 shall, for the purpose of establishment of telegraph infrastructure under any immovable property vested in or control or management of any Appropriate Authority, make an application in the Form 1 supported by such documents, to that authority in the form and manner as specified in the Indian Telegraph Right of Way Rules 2016 dated 15<sup>th</sup> November 2016. The application shall be made through a portal with provisioning for escalation matrix which is being established by the Department of Telecommunication, Government of India which will be used by A&N Administration for ease of doing business. Till the time the portal is introduced and fully operational, the applications (as per Appendix-4) shall be processed manually.
- b. Every application under sub-rule (1) of the Indian Telegraph Right of Way Rules 2016 shall be accompanied with a non-refundable fee of INR 1000/kilometer to meet administrative expenses for evaluation of the application and the proposed work for ESTABLISHMENT AND MAINTENANCE OF UNDERGROUND TELEGRAPH INFRASTRUCTURE and INR 6000.00 (one time non-refundable expenses) to meet administrative expenses for examination of the application and the proposed work for ESTABLISHMENT AND MAINTENANCE OF OVER GROUND TELEGRAPH INFRASTRUCTURE (refer fee and charges defined in Appendix-1)
- c. Time-lines for decisions on the Applications  
The State Government Departments/ Urban Local Bodies/ Statutory Authorities/other Agencies will adhere to the following time-lines for grant of the relevant permissions.

SN	Event	No. of Working days
(i)	Deputy Commissioner will forward the application to the concerned Nodal Officer of the department including nodal officer of forest department (if applicable)	05 days





(ii)	The concerned nodal officer of the department/ forest department shall process the applications and submit its recommendation to the concerned Deputy Commissioner.	30 days for Forest Department and 15 days for the rest of the Departments concerned
(iii)	Deputy Commissioner to Issue of Lol or rejection of application along with reasons thereof,	05 days
(iv)	Compliance of the Lol conditions by the applicant	Timeline should be 10 days from the date of receipt of communication on Lol conditions.
(v)	Execution of Agreements and issue of formal permission by the Deputy commissioner.	10 days from the date of receipt of papers from the Lol holder

- d. The Tower establishment should be in accordance to this policy and with the advisory guidelines dated 1<sup>st</sup> August 2013 by the DoT & RoW Rules, 2016 notified by GOI as amendment from time to time.
- e. The timelines for obtaining priority Electricity Board (EB) connections for telecom installations will be 15 days for Zone 1-3 and 30 days for Zone-4 and 45 days for Zone-5 from the date of submission of application with all required documents.
- f. The guidelines for using LT poles for mounting low power BTS with OFC is given in **Appendix-1**.
- g. The charges in respect of installation / laying of communication and connectivity infrastructure on Government lands and buildings is given in **Appendix-1**
- h. The Guidelines for installation of Mobile Towers by Private Telecom Infrastructure Providers /Service Providers in the premises of Government Offices or Government Land is given in **Appendix-2**
- i. The Guidelines for installations of shareable in-building solutions (IBS) in Government Buildings is given in **Appendix-3**
- j. A 'Dig Once' and 'Call before you Dig' policy be encouraged as part of State Policy.
- k. Common Duct facilities should be facilitated by the State Authorities for laying OFC and EB cables during new / widening of road constructions. Manholes may be provisioned at a distance of 100 meters.
- l. Currently, PWD has NBC 2011 in place wherein the said issue is taken care of. However, PWD would incorporate similar provision in NBC 2016.
- m. The projects along the roads within existing RoWs requires FC clearance, if the proposed area to be diverted falls inside the notified forest areas / deemed forest areas
  - and with respect to transmission lines (bare conductors and underground insulated cables) the provisions in the guidelines of FCA, 1980 issued by the Ministry vide its letter dated 28.03.2019 shall apply. Also the project proponent shall comply with the guidelines for laying transmission lines through forest area issued by the Ministry vide letter no.F-25/2012-FC dated 05.05.2014 and 19.11.2014





- The applicability of CRZ notification should also be taken into account before the establishment of underground and over ground telegraph structures, installation of mobile structures, laying of communication and connectivity infrastructure, if any, falling within the ICRZ jurisdiction of the islands concerned.
  - in respect of above mentioned activities falling in Wildlife sanctuaries / National Parks area, necessary clearances as per provision of Wildlife (Protection) Act, 1972 is required to be obtained by the project proponent
- n. Deputy Commissioners of the District shall be the Nodal Officer for the purpose of the Indian Telegraph Right of Way Rules 2016 and this Administrative Order. He/She shall be responsible for granting the permit in his/her respective District.
- o. The Government of India vide Notifications No.617(E) dated 24.08.2001 and 995(E), dated 20.10.2016 has notified 24 ports in A&N Islands. Creation / establishment of any telecom infrastructure within these port limits shall be subject to prior concurrence of Port Management Board
- p. The license fee towards use of space within port limits shall be as per the rates prescribed in the Rules and Scale of Rates for the Port services to be levied at Ports of Andaman and Nicobar Islands, as notified vide Notification No.467 dated 29.05.2019 and amended from time to time.
- q. The payment of licensee fee and other charges may be made online once the portal is activated. Till such time, the payment of fees and other charges shall be made in the form of Demand Draft drawn from any Nationalized Bank / Scheduled Bank in favour of the concerned authority to whom the payment has to be made.




Special Secretary (IT)  
(F.No. 2-19/IT/DOT(SOFC)/2015(Vol-II)

#### **OFFICE ORDER BOOK**

#### **COPY TO:**

1. The PCCF, Department of Forest & Environment, Van Sadan, Port Blair
2. The Secretary (Power), A&N Administration, Secretariat, Port Blair
3. The Secretary (Shipping), A&N Administration, Secretariat, Port Blair
4. The Secretary (PWD/UD/RD, Panch, PRI), A&N Administration, Secretariat, Port Blair
5. The Secretary (Revenue), A&N Administration, Secretariat, Port Blair
6. The Secretary (IT), A&N Administration, Secretariat, Port Blair
7. The Secretary, Port Blair Municipal Council, Port Blair
8. The Deputy Commissioner (South Andaman), Port Blair
9. The Deputy Commissioner (North & Middle Andaman), Mayabunder
10. The Secretary (Agriculture), A&N Administration, Secretariat, Port Blair
11. The Secretary (Environment & Forest), A&N Administration, Secretariat, Port Blair
12. The Deputy Commissioner (Nicobar), Car Nicobar
13. The Chief Executive Officer, Zilla Parishad, South Andaman, Port Blair
14. The Chief Executive Officer, Zilla Parishad, North & Middle Andaman, Mayabunder
15. The Director (Agriculture), A&N Administration, Port Blair
16. The Director (RD/PRI/Panch), A&N Administration, Port Blair





17. The Chief Engineer, APWD, A&N Administration, Port Blair
18. The Superintending Engineer, Electricity Department, Port Blair
19. The DDG, A&N/West Bengal LSA, Department of Telecommunications, Ministry of Communication, Government of India
20. The Chief General Manager, A&N Telecom Circle, BSNL, Port Blair
21. The Chief General Manager (Projects) & State Head – Tamil Nadu, Bharat Broadband Network Ltd., Chennai
22. The State Head, BBNL, Kolkata
23. Shri Tilak Raj Dua, Director General, TAIPA, New Delhi – 110 001
24. Lt. Gen Dr. SP Kochhar, Director General, COAI, New Delhi – 110 001

***Copy for kind information to:***

1. The Secretary to LG, A&N Administration for kind information of the Hon'ble LG, A&N Islands
2. Sr. PS to Chief Secretary, A&N Administration
3. PS to the Principal Secretary (Finance), A&N Administration
4. PS to the Commissioner-cum-Secretary (Environment & Forest), A&N Administration
5. The Director General (Telecom), DoT, New Delhi
6. Sr. DDG, DoT, West Bengal LSA, Kolkata
7. DDG (South & East), DGT-HQ, New Delhi
8. Director (Rural-II), DoT, West Bengal LSA, Kolkata

## Schedule of Charges

1. Reference has been made in this Schedule to different parts of the UT of A&N Islands situated in different zones. The areas forming part of each zone are given below for the purposes of clarity. The description of said zones may change over time, as notified by the A&N Administration

Zone-1	Zone-2	Zone-3	Zone-4	Zone-5
South Andaman Island except Jarawa Reserved Area and Reserved Forest Area	Swaraj Dweep, Shaheed Dweep, Middle & North Andaman except Long Island, Smith Island, Strait Island, Aves Island, Narcondum	Little Andaman, Car Nicobar, Kamorta, Campbell Bay	Katchal, Teressa, Chowra, Champion	Rest of the UT Areas / Islands including Jarawa Reserved Area, Reserved Forest Area, Little Nicobar, Rutland, Arafu Bay and all rural areas

## 2. Application fee and other charges:

- 2.1 **Right of Use (RoU) / Right of Way (RoW) charges:** The charges (Non Refundable) for grant of permission for the RoU/ RoW for the Communication infrastructure shall be payable at the rates given in table 2.1 (A) & 2.1 (B) below. The Applicant would be required to pay such charges afresh at the rates applicable at such time on completion of the period **coterminous with the** permission/ license / registration granted by DoT Govt. of India.

2.1(A) One time Administrative charges ( Non Refundable)		
Areas of the State		
SN.	Purpose	All Zones
1	Laying of Underground communication and connectivity Infrastructure (per Kilometer )	1000/-
2	Laying of overhead communication and connectivity Infrastructure	6000/-





2.1(B) Annual Charges for Right of Use (in Rs.)			
Areas of the UT of A&N Islands			
Sr. No.	Purpose	Zone: 1 & 2	Zone : 3-5
1	<i>for use of street light poles to carry OFC/Aerial cabling/cables for cable TV (per pole)</i>	Rs.200/- per pole per annum	Rs.100/- per pole per annum
2	Erection of Poles for overhead cables (per pole)	Rs. 1000/-	
3	Moveable communication towers/Cell on wheels in lieu of permanent infrastructure to cover the blank areas. (per such tower)	5,000/ No charges will be levied if the COWS is used for any disaster support for a period 1 <sup>st</sup> 90 days, 25% of the charge beyond 90 days up to 180 days, 50% beyond 180 day up to 1 year. Procedure for setting up of COWS will be notified separately	2500/- No charges will be levied if the COWS is used for any disaster support for a period 1 <sup>st</sup> 90 days, 25% of the charge beyond 90 days up to 180 days, 50% beyond 180 day up to 1 year. Procedure for setting up of COWS will be notified separately

2.1.1 The Applicant may, if desires, can deposit one time charges under sub table 2.1(B) of Appendix 2, equivalent to five times of such full annual charges. Such charges would exempt him from further liability of payment of the annual charges as mentioned under sub table 2.1 (B) of Appendix 1 and the permission for installation of Telecom Infrastructure for Applicant will be coterminous with the period of license/ registration / permission granted by DOT.

2.1.2 The Appropriate Authority shall not charge any other amount except the application fee and other charges specified as above.

### 3. Fee and other charges in respect of installation / laying of communication and connectivity infrastructure on Government lands and buildings:

3.1 The Applicant shall deposit application fee and other charges as specified in Appendix-1 in respect of lands and buildings of Central / State Government or statutory or non-statutory bodies/institutions in the UT of A&N Islands

3.2 The below mentioned annual charges apart from the charges specified in sub-Para 2.1 (A) above shall be applicable only for using area of lands and buildings of Government or statutory or non-statutory bodies/institutions.

a) In the case of lands and buildings belonging to Central Government or statutory or non-statutory bodies/institutions of the Central Government, rates of annual charges as may be determined by the Central Government, shall be deposited by



- the Applicant with the concerned Department of Central Government or statutory or non-statutory bodies/institutions, as the case may be;
- b) In case of each Wi-Fi antenna or Micro Cell unit/antenna with utility box attached to Cell/antenna are installed on any land or building including bus shelters, street light pole, public places, other Government premises annual charges of Rs.1000/- shall be deposited by the Applicant to the Appropriate Authority;
  - c) One-time charges of Rs.10000/- per manhole for putting up manhole on the OFC route shall be charged;
  - d) Restoration charges in the shape of bank guarantee for laying underground OFC to the Appropriate Authority shall be submitted as mentioned in Para-4 of Appendix 1;
  - e) No fee and charges shall be recovered from the Government Departments for establishing Telecommunication system including towers/poles for their use.
  - f) For erection of Ground Based Masts/Tower (**per site**) on any Government land or building annual charges of Rs.5000/- for Zone-1 & 2 and Rs.2500/- for Zone – 3, 4 & 5 shall be deposited by the Applicant (including applicants who share the towers) to the Appropriate Authority;
  - g) For erection of Mobile/ Communication roof top tower/roof top pole (**per site**) on any Government land or building, annual charges of Rs.10000/- for Zone-1 & 2 and Rs.5000/- for Zone – 3, 4 & 5 shall be deposited by the Applicant (including applicants who share the towers) to the Appropriate Authority
  - h) The payment of licensee fee and other charges may be made online once the portal is activated. Till such time, the payment of fess and other charges shall be made in the form of Demand Draft drawn from any Nationalized Bank / Scheduled Bank in favour the concerned authority to whom the payment has to be made.

Wherever the Applicant service provider/ infrastructure provider proposes to use privately owned land for the said purpose, no annual right of use charges as mentioned under table 2.1 (B) shall be payable to the concerned agencies to that extent and the lease agreements/ charges shall be decided/ settled mutually between the parties. The Appropriate Authority would only ask for the lease agreements between the parties in such cases.

#### **4. Performance Bank Guarantee (PBG):**

The Local authority will accept the undertaking by the licensee to discharge the responsibility to restore the damage that such appropriate authority shall necessarily be put in consequence of the work, the appropriate authority, while granting permission for OFC, will seek a bank guarantee as per the estimate prepared and decided by the appropriate authority for all kinds of trenching methods (micro trenching, Horizontal Directional Drilling (HDD), Opening digging or OT) to be laid in lieu of expenses for restoration of such damage, as security for performance in the discharge of the responsibility. The BG shall be valid for a period of six months over and above the completion period and would have to be renewed accordingly in the event of grant of extension of execution period. The competent authority shall discharge the BG on satisfactory restoration of the area.

- 4.1 The amount for performance Bank Guarantee against restoration shall be reviewed every five years.



- 4.2 In case of time-over runs for completion of the works, the Bank Guarantee shall be renewed/ got extended by the Applicant corresponding to the revised completion period + 6months. The Applicant shall obtain formal permission for time-extension from the competent authority.
- 4.3 The Applicant shall report satisfactory completion of restoration of related work sites, which shall be visited/ ascertained by a representative of the Government Departments, A&N Administration / Agency within a period of 15 days of such report. Thereafter, the Bank Guarantee shall be discharged to the Applicant within 15 days from the date of inspection thereof or 30 days of submission of the request subject to such restoration works having been carried out to the satisfaction of the said authority.
- 4.4 The Applicant may provide the PBG, as applicable for a stretch over which the work is proposed to be undertaken and roll the same over to each of the subsequent stretches, subject to the validity of such PBG for the period of execution + 6 months.
- 4.5 In case the work contemplated by the Applicant is not completed to the satisfaction of the concerned Government Department/ Statutory Authority/ State Agency granting the permission, the Competent Authority may extend the completion period as deemed appropriate, along with extension in Bank Guarantee. Where the Applicant fails to meet his performance obligations in this behalf within the agreed time-frame, the Competent Authority may en-cash the Bank Guarantee and undertake restoration of the site on its own at the risk and cost of the Applicant.
- 4.6 In case, the performance bank guarantee is invoked as mentioned above, the Applicant shall be required to replenish and reinstate the required Performance Bank Guarantee within one month of such invoking






**Guidelines for installation of Mobile Towers by Private Telecom Infrastructure Providers / Service Providers in the premises of Government Offices or Government Land:**

The below mentioned guidelines govern the matters relating to the installation of mobile/telecommunication towers in Government/PSU land and buildings by Telecom Infrastructure Providers in private sector only.

1. All applications seeking permission of any competent authority for the installation of mobile / telecommunication towers in Government / PSU land and buildings shall be submitted by the Applicant along with the prior written consent from the competent authority having legitimate right over the land, all other particulars and documents specified in this policy to the concerned Deputy Commissioner/ HOD of Institution concerned under whose jurisdiction the area/building falls. The procedure for granting the clearance will remain the same as specified above in this policy.
2. Annual user charges in respect of land area and building used for erection of Poles/ Ground Based Masts/ Mobile/ Communication Towers shall be determined as per the **Appendix-1** of this document.
3. The tower being constructed at Government land/Building is to be shared with and other Telecom Infrastructure Providers/Service Providers in future as per Technical feasibility. Telecom Infrastructure Providers/Service Providers should seek permission from the concerned authority before sharing infrastructure.
4. Charges for grant of permissions for the Right of Way (RoW)/ Right of Use (RoU) and associated infrastructure: Every Applicant shall be required to pay (i) one time Administrative charges (non-refundable), (ii) annual charges for right of use, and (iii) furnish the performance Bank Guarantee as a refundable security for restoration of sites as per the details specified in **Appendix -1** of this policy.
5. One time Administrative charges & annual charges shall be payable to the department who own the land and buildings as per the fee and charges defined in **Appendix-1**.
6. Permit for installation of Ground Based Mast (Tower)/Roof Top tower on the land/buildings belonging to the State Government offices/PSU will be issued by Concerned Deputy Commissioners in accordance as per the provisions of this policy. The guidelines in the matter issued by Government of India/UT of A&N Administration from time to time shall also be applicable.
7. Telecom Infrastructure Provider/ Service Providers shall have no right or claim over any Government Building/premises, in the light of this policy for granting permission for installing Ground Based Mast (Tower)/Roof Top Tower. It shall be the discretion of the Head of Departments /Deputy Commissioner to take appropriate decision for allowing the installation of Ground Based Mast (Tower)/Roof Top Tower on lease rent basis. This permissive sanction do not force any department to grant permission.
8. Technical feasibility and structural stability should be taken in to account by the head of department before leasing out the building roof tops. Future expansion/extension of building/premises should be kept in mind.
9. All such installations should be in compliance to DoT, GoI norms and related instructions issued by GoI and A&N Administration time to time.



10. Head of Department shall enter into an agreement with Telecom Infrastructure Provider/ Service Providers before leasing out land or roof top space of the building.
11. Damage cause to the building/assets/land if any, shall be rectified by the Telecom Infrastructure Provider/ Service Providers to bring back to the original condition and to the satisfaction of the authorities concerned. The Telecom Infrastructure Provider/ Service Providers will be solely responsible for any damage/losses to the property/people due to any accidents occurring due to the Tower.
12. Leasing of premises or buildings to Telecom Infrastructure Provider/ Service Providers should not be detrimental to the daily routine activities of the office or officers concerned.
13. Head of Department in case of office premises shall issue No Objection Certificate to Telecom Infrastructure Provider/ Service Providers for installing Roof Top Tower/Ground Based Mast (Tower) as required under this policy provided that such installation does not violate any law is attached with the application made to the Deputy Commissioner for obtaining Single Window Clearance. The procedure for granting the clearance will remain the same.



10



**Guidelines for installations of shareable in-building solutions (IBS) in Government Buildings**

The common shareable in-building systems may be set-up in buildings to obtain good coverage and capacity to the mobile network inside the building by ensuring that the signals don't have to penetrate thick walls. The infrastructure required to be installed requires extensive wiring in building which could be internal or external based on the aesthetical requirement of the owner. This solution is beneficial to the mobile users as well as mobile operators as it reduces the load of the mobile towers and gives coverage to the mobile users. In this regard, following guidelines shall be followed.

1. Identification/ selection of Government buildings for in-building solution would be done by the concerned department and request for installing IBS can be communicated to the Telecom Infrastructure Provider / Service Provider who in-turn shall conduct a survey to see the possibility of installing IBS in the said premises/building.
2. The permission for setting such a facility would be given by the concerned Head of department of the building and issue enabling order to allow such installations. In view of requirement of exterior/ interior wiring for in-building solution, the line plan should be got approved by the maintenance agency for electrical services for the said building. The infrastructure provider / service provider would also look into the security considerations of the Government offices.

A handwritten signature in blue ink, consisting of a stylized 'L' shape followed by a horizontal line and a small flourish.



**Application for Issue of Permission for  
Establishment of Mobile Towers, OFC and Other Telecom related  
Infrastructure in the A&N UT**

Ref No.....

Date...../...../.....

To

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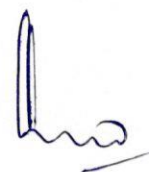


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(Use of Capital Letters only)

<b>A</b>		<b>Address of the Applicant</b>	
1.	Name of the IP/TSP		
2.	Address for Correspondence	Plot/Flat No.	
		Street / Road	
		Village	
		City/ Town	
		District	
		Pin	
		Contact No.	
3.	Authorised person with designation	Name	
		Designation	
		Mobile No.	
		e-Mail	

<b>B</b>		<b>Proposals</b>		
1	Mobile Towers	GBT <input type="checkbox"/>	RTT <input type="checkbox"/>	RTP <input type="checkbox"/>
2	ROW OFC	Underground <input type="checkbox"/>	Aerial <input type="checkbox"/>	
3	COW			
4	Micro Cell			
5	IBS			
6	Others( Please Specify)			





<b>C</b>	<b>Location of the Proposed Site/ Route</b>						
<b>C1</b>	<b>Mobile Towers</b>						
	Owner of the land/Building	Govt./PSU/Private					
	Name of the owner/ Authorised Person						
	Plot/Flat/Premises Nos						
	Road/Street						
	Ward/Block No/Village						
	Land Mark						
	City/ Town, District						
<b>C2</b>	<b>ROW</b>	<b>OFC-</b>					
	Route Permit	From		To			
	Area in Sq. Meter/Km						
	District under coverage	Dist1		Dist2		Dist3	
	Land under the Ownership(in Sq. Meter/km)						
	Rural Authority			Urban Authority			
	Forestry			NHAI			
	PWD			RD			
	Central Authority			Private			
	PSU			Revenue			
	Others (Please Specify)						
<b>C3</b>	<b>ROW – Aerial OFC</b>						
	Route Permit	From		To			
	Area in Sq. KM						
	Number of poles to be used						
	Permit from Dept. concerned						
<b>C4</b>	<b>MICRO Cell</b>						
	Owner of the land/ Building	Govt./PSU/Private					
	Name of the Owner						
	Plot/ Flat/Premises Nos.						
	Road/Street						
	Land Mark						



	CITY/Town, District				
	Ownership Document	Agreement No, if any		Date	

<b>D</b>	<b>Fees</b>	
	Installation Fees ( )	
	Demand Draft/ Challan Number	
	Drawn in favour of	
	Date	
	Drawing Bank	
	Payable at	

<b>E</b>	<b>Documents as per requirement</b>	<b>Enclosed (Y/N)</b>
1.		
2.		
3.		
4.		
5.		
6.		

**Certified that all the information /documents furnished above are authentic and true to best of my knowledge**

Name of Authorised Official	
Designation	
Signature with Seal of the Organization	
email	
Tele No.	
Mobile No.	
Date	